

# OVERWEIGHT SHIPMENT ROUTING REQUEST-WORKSHEET

Phone: 770/913-4608 - Fax: 770/913-4074

**THIS FORM MAY BE USED AS A WORKSHEET ONLY. ALL SHIPMENTS SHOULD BE SUBMITTED FOR ROUTING USING FDSNet SHIPPING LOCATED ON THE FEDERATED INTERNET WEBSITE AT [WWW.FDSNET.COM](http://WWW.FDSNET.COM)**

If you have not registered for FDSNet Shipping, Go to the website and click REGISTER to set up an account. You will receive e-mail verification and instructions within 2-3 business days.

Date: \_\_\_\_\_

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Vendor Company: \_\_\_\_\_

Contact Name: \_\_\_\_\_

Pick-up Address: \_\_\_\_\_

Phone Number: \_\_\_\_\_

\_\_\_\_\_

Fax Number: \_\_\_\_\_

City: \_\_\_\_\_

State: \_\_\_\_\_

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Federated Division: \_\_\_\_\_

Destination Distribution Center: \_\_\_\_\_

Total Cartons: \_\_\_\_\_

Total Weight: \_\_\_\_\_

Total Cubic Feet: \_\_\_\_\_

Date merchandise is available for pick-up: \_\_\_\_\_

Shipment Bill of Lading Number \_\_\_\_\_

PO Number	Cartons	Weight	Cube

PO Number	Cartons	Weight	Cube

MAKE A NOTE OF THE **SHIPMENT NUMBER** ON THE RETURN EMAIL. THIS NUMBER WILL BE NECESSARY IN THE EVENT YOU NEED TO CHECK ON THE STATUS OF THE SHIPMENT.

- BECAUSE ROUTING IS DETERMINED BY THE NUMBER OF CARTONS, WEIGHT, AND CUBE (OR TRAILER SPACE) OF THE LOAD, THE ACCURACY OF THE INFORMATION SUBMITTED IS CRITICAL.
- ANY ADDITIONS TO THE ORIGINAL SHIPMENT MAY BE UPDATED ON THE WEBSITE UNTIL THE TIME A CARRIER IS ASSIGNED AND AN APPOINTMENT NUMBER ISSUED. ANY CHANGES AFTER THIS POINT MUST BE COMMUNICATED TO FTO VIA FAX AS SOON AS POSSIBLE.
- FAILURE TO PROVIDE ACCURATE INFORMATION MAY RESULT IN FULL FREIGHT PLUS A HANDLING CHARGE BEING CHARGED BACK TO YOUR COMPANY.

**NOTE: Each trailer is based upon 3,000 cubic feet per trailer (either actual cube or trailer space), or a maximum of 22 pallets)**